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Application for Employment An Equal Opportunity Employer

This Company does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, age, marital status, veteran status or disability which can be reasonably accommodated without undue hardship or any other classification protected by federal or state law.

Personal:

_____ Date

_____ Last Name, First Name, Middle Initial

_____ E-Mail Address

_____ Address (Street, City, State, Zip Code)

_____ Home Phone

_____ Work Phone

_____ Mobile Phone

_____ Emergency Contact (Name & Phone Number)

_____ D.O.B. (mm/dd/yyyy)

_____ Social Security Number

Have you ever been convicted of a crime or summary offense, including misdemeanors, which has not been sealed or otherwise cleared from your record? Yes No If yes explain:

(Convictions or summary offenses will not necessarily disqualify an applicant from employment. Factors such as age and time of the offense, seriousness and nature of the violations and rehabilitation will be taken into account)

Have you ever been in the U.S. Armed Forces?

Branch _____

Rank _____

Training Received:

Are you legally eligible for employment in the United States?
 (Proof of U.S. citizenship or work authorization will be required upon.)

Yes No

Position:

_____ Position(s) Applied For

_____ Salary Expectations

_____ Date Available

Full Time

Part Time

Temporary

Hours Preferred:

How were you referred to the company?

Have you ever worked for this company?
 Yes No If yes when:

Have you ever applied to this company before?
 Yes No If yes when:

Relatives or friends here?
 Yes No If yes when:

Will you work overtime?

Special Skills:

Yes No

Education:

Address

Course of Study

Did you graduate?

Degree

High School:

Yes or No

College:

Yes or No

Graduate School:

Yes or No

Additional training, certifications or designations:

Employment:

Dates: Most recent first Company: Name, Address, Telephone Position(s): Supervisor Duties: Salary: Reason for leaving

1 From: _____
To: _____

2 From: _____
To: _____

3 From: _____
To: _____

4 From: _____
To: _____

May we contact you present employer? Yes or No

References:

Name	Phone Number	Position and Affiliation (if not listed above)
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____

Please answer the following:

Have you ever been fired or asked to resign from a job? Yes or No If Yes please explain: _____
Do you have a valid NJ Drivers License? Yes or No License # _____ Expiration: _____

Have you had any accidents in the past three years? Yes or No How Many? _____

Have you had any moving violations in the past three years? Yes or No How Many? _____

Are you able to perform the essential elements of the job for which you applied? Yes or No If No, identify those job functions that you cannot perform. If a reasonable accommodation is required to enable you to perform the job properly and safely please describe: _____

Read carefully before signing:

I understand that nothing in this application or any other Company document or any offer or acceptance of employment creates or is an employment contract between the Company and me, and I understand that should I be hired, my employment would be for no fixed duration and could be terminated by me or the Company or the at any time with or without cause or notice. I further understand that no oral or written statement to the contrary shall change this relationship, or should be relied upon me as no representative of the Company has the authority to make any assurances to the contrary.

If I am employed, I agree to conform to the rules, regulations, and policies of the Company and acknowledge that, unless there is written agreement proving otherwise, those rules, regulations, and policies may be modified, interpreted, and or withdrawn by the Company at any time without prior notice to me.

I understand that in order to be offered employment, I may be required to undergo a medical examination and background check. The personal background check would include a check on any driving records, prior criminal history, sex offender history, validation of licensure and/or degree(s).

Federal law prohibits the employment of unauthorized aliens. If I am hired, I agree to comply with the law by signing required forms and by submitting satisfactory proof of employment authorization and identify within three (3) days of being hired. Failure to do so will result in immediate termination.

Former employers, names and approved references are authorized to give information regarding me. Neither they nor the Company will incur liability in the gathering of such information.

I understand and agree that any false statements by me in the application shall be grounds for disqualification from further consideration or for immediate dismissal and affirm that the foregoing statements are true to the best of my knowledge.

Applicant Signature

Date